

MINUTES OF MEETING  
NORTH CASS WATER RESOURCE DISTRICT  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
OCTOBER 28, 2014

The North Cass Water Resource District met on October 28, 2014, at 8:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Participating by phone were Michael R. Buringrud, Chairman; Wes Ecker, Manager; Robert Thompson, Manager, and Sean M. Fredricks, Attorney for the Board. Present were Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Kurt Lysne, Engineer for the Board; and Brady Woodard, Moore Engineering, Inc.

**Minutes**

It was moved by Manager Thompson and seconded by Manager Ecker to approve the minutes of the September 23, 2014, meeting. Upon roll call vote, the motion carried unanimously.

**Drain #55 Improvements Project**

Right of way needed for the Drain #55 Improvements Project was discussed. Purchase Agreements will be sent out soon for a strip of land needed to construct the project. The project will be bid this winter and construction will start in the spring.

**2014 North Cass Water Resource District facilities inspection – small project repairs update**

Brady Woodard reported to the Board that all repairs have been completed at the sites outlined in the 2014 inspection report on North Cass Water Resource District facilities.

Mr. Woodard met with Curtis Vanek regarding his concerns about a culvert not working properly on Drain #23 in the NW 1/4 of Section 8 in Gardner Township. An inspection of the culvert will be conducted to investigate the concern and determine the repair work needed.

**State Water Commission cost-share**

Sean Fredricks reported on a new cost-share policy implemented by the State Water Commission requiring Water Resource Districts to conduct an engineering selection process for projects exceeding a cost threshold of \$50,000. It was suggested that the North Cass Water Resource District appoint all three of its members as the Agency Selection Committee for purposes of conducting the requisite engineering selection process.

It was moved by Manager Thompson and seconded by Manager Ecker to appoint all three members of the North Cass Water Resource District as the Agency Selection Committee, to publish a *Request for Qualifications* in the Fargo Forum, and to approve the *Agency Selection Committee Initial Report*. Upon roll call vote, the motion carried unanimously.

**Utility Permit for Cass County Electric Cooperative to install underground power line across Drain #23 between Sections 1 and 12 in Gardner Township**

It was moved by Manager Ecker and seconded by Manager Thompson to approve the *Utility Permit* for Cass County Electric Cooperative to install underground power line across Drain #23 between Sections 1 and 12 in Gardner Township, with the conditions provided by the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

**Bills**

It was moved by Manager Ecker and seconded by Manager Thompson to approve payment of Checks #3929 through #3937 and the electronic funds transfers, as presented. Upon roll call vote, the motion carried unanimously.

**Adjournment**

There being no further business to be considered by the Board, it was moved by Manager Ecker, seconded by Manager Thompson and unanimously carried to adjourn the meeting.

APPROVED:

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Wes Ecker  
Vice Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer